

INFORMATION PAPER

SUBJECT: The 2001 Army Nurse Corps "A" Proficiency Designator Board

1. Purpose. To provide information about eligibility criteria and nomination procedures for the Army Nurse Corps (ANC) "A" Proficiency Designator.

2. References.

a. AR 611-101, 26 Jun 95, Personnel Selection and Classification, Commissioned Officer Classification System.

b. OTSG Reg 15-35, 17 Feb 99, Award of the "A" Proficiency Designator.

3. Facts.

a. The ANC selection board of the "A" Proficiency Designator will be held during the fourth quarter of FY 01. Board selections are forwarded to The Surgeon General for approval/disapproval.

b. Nominations may be made by Corps Chiefs, Consultants, Chiefs of Personnel Command (assignments) Branches, and Commanders.

c. Active Duty, Reserve, and National Guard ANC officers may be nominated.

d. Nominations must arrive at the ANC Branch (PERSCOM) by 1 July 2001.

e. Questions may be directed to the following officers:

(1) Active component: COL Carolyn Bulliner, AN, DSN 221-2330, Commercial (703) 325-2330.

(2) Army Reserve TPU, IMA, IRR: COL Janie Harrell, AN, Commercial (404) 464-8214,; 1-800-359-8483, ext 464-8214.

(3) Army National Guard: COL Deborah Wheeling, AN, DSN 327-7140, Commercial (703) 607-7140.

f. Nomination packets are reviewed by POC(s) at the paragraph six prior to being forwarded to the Chief, ANC Branch.

4. Eligibility Criteria. Individuals Must:

a. Be Considered eminently qualified to chair a department, division, or service or have attained full professional status, and have obtained national prominence in their field.

b. Have a total of not less than 15 years professional experience, at least 10 years of which must have been on active duty in the AMEDD. Members of the Army Reserve not on active duty may meet the 10-year active duty requirement with active duty, active Reserve Component affiliation with the AMEDD, or a combination thereof. The 15-year period and the active duty requirements may be recommended for waiver under exceptional circumstances by the unanimous decision of all board members, subject to the approval of The Surgeon General, where it is determined that the contributions of the individual have been of such overriding significance to merit early professional recognition.

c. Hold a minimum of a Master's degree in an appropriate nursing specialty. This requirement may be recommended for waiver under exceptional circumstances by the unanimous decision of all board members, subject to the approval of The Surgeon General.

d. Have been assigned to duty positions requiring their primary AOC for at least 50 percent of active duty time during the last five years, and have performed in a singularly outstanding manner in these assignments. For members of the Reserve components not on active duty, a majority of the individual's professional experience (civilian or military) must be consistent with the specialty in which a recommendation is being made.

e. Be a leader in their specialty and have made significant contributions to the advancement of knowledge in a particular field through extensive publication and/or active national professional organization membership.

f. Be a distinct asset to the AMEDD, both as an officer and as a professional nurse.

5. Nomination Format.

a. Sample format of nomination letter is at Enclosure One. The usual letter is two pages in length. Each nomination packet should be prepared separately and must stand on its own merit.

b. The Board review the nomination critically, therefore the narrative must be clear and present compelling evidence of the officer's qualifications to receive the 9A Proficiency Designator. Paragraph 2.t. is critically reviewed by the board and must support the nomination request.

c. Nomination information should be current as of 14 Jul 2000.

d. All data requested must be supplied. If negative, so state.

e. The specialty area of practice for which the officer is being nominated and the aspects of performance that support this nomination must be clearly identified in the Recommendation section of the nomination.

f. Please note that an officer's assignment history, education (military and civilian) and professional affiliations are carefully reviewed by the board.

g. The nominee's current curriculum vitae (CV) must be enclosed.

h. Official photo are placed in the nomination packet by the respective component branch prior to convening of the board. All nominees must have a current official DA photo on file in their branch office.

i. Reserve and Guard nominations must submit a copy of the officer's current DA Form 2-B and/or 2-1.

j. For Reserve and Guard officers, the primary AOC might not reflect the officer's actual professional experience/prominence. In this case, the "A" nomination may be for an additional AOC held by the officer if the latter more accurately reflects the officer's area of expertise, and if all eligibility requirements (paragraph four) are met in the AOC for which nominated. Paragraph 2.f. of the nomination letter should reflect this substitution.

k. Include any request for waiver of criteria considered not applicable. The request must be fully justified.

6. Nomination Addresses.

a. Active Component: to Chief, Army Nurse Corps Branch, PERSCOM, TAPC-OPH-AN, Room 9N47, 200 Stovall Street, Alexandria, VA 22332-0417.

b. Army Reserve.

(1) Troop Program Unit (TPU) personnel: Commander, USARC, ATTN:(COL Janie Harrell), 1401 Deshler Street SW, Ft. McPherson, GA 30330-2000. Packet must arrive NLT 1 May 2001

(2) Individual Ready Reserve (IRR) and Individual Mobilization Augmentee (IMA) personnel: thru Commander, ARPERCEN, ATTN: ARPC-OPS-AN (LTC Repogle), 9700 Page Boulevard, St. Louis, MO 63132-5200; to the Reserve Component Coordination Office, Leesburg Pike, Falls Church, VA 22041-3258. Packet must arrive NLT 1 May 2001

(Appropriate Letterhead)

(Office Symbol)

MEMORANDUM (Thru/For address(es) in paragraph six of the Information Paper)

SUBJECT: Nomination for Award of Proficiency Designator 9A for (Rank, Name of officer), AN

1. References.

a. AR 611-101, 26 Jun 95, Personnel Selection and Classification, Commissioned Officer Classification System.

b. OTSG Reg 15-35, 17 Feb 99, Award of the "A" Proficiency Designator.

2. in accordance with references 1.a. and 1.b., the following named Army Nurse Corps officer is recommended for award of the "A" Proficiency Designator.

- a. Name:
- b. SSAN:
- c. Grade:
- d. DOB:
- e. Entry onto Active Duty (EAD):
- f. Primary AOC:
- g. Specialty Area of Practice in which 9A Designator is being requested:
- h. Number of years assigned in primary AOC within the last 5 years:
- i. Number of years professional experience:
- j. Number of years and/or months of active duty:
- k. Number of years of other qualifying duty: (good retirement years exclusive of active duty)
- l. Education: (schools, location, degree, year)
- m. Board certification: (organization, date)
- n. Teaching appointments: (academic rank, institution, date)
- o. Consultant: (title, location, dates)
- p. Affiliations and professional society memberships:
- q. Decorations and awards: (military and/or civilian)
- r. Publication, research: (title, authorship, where published)
- s. Key assignments:
- t. Recommendation: (short, narrative recommendation paragraph)

(Authority line if appropriate)

Encl (list if applicable)

(Signature of Appropriate Commander)

Enclosure One